

**Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2024-2025 Application Form**

Please mail completed form to:
CARE Grants, c/o Bill Threlfall
11 Woodside Glen Court
Oakland, CA 94602

Deadline: November 12, 2024
Award announcement: December 2, 2024

Applicant Information

Name Michael R. Lai Site: Chabot LPC District Office
Campus e-mail address mlai@chabotcollege.edu Campus phone number (510) 723-2338
(or home phone if no campus phone is available)
Division or Department Special Program Counseling Name of Dean/Mgr/Supervisor Dean Molina

Project Information

Name of project Learning Communities Unite
Amount of grant requested (see guidelines) \$850 Expected completion date for project March 15th, 2025
Who will be responsible for completion of the project? Michael R. Lai

Project Plan - Briefly tell us what you plan to do:

This project is an effort to bring the student leaders for each of the Chabot College Learning Communities together. This project will include student leaders from Umoja, Puente, MOVEMENT, Nesians Unite, and Change It Now (CIN). Conversations and efforts to bring student leaders together have already and
Outcome - What will be the result? Be brief and specific.

There 5 learning communities and about 5 student leaders each. That will come out to 25 shirts. At \$30 per shirt, the total will be approx. \$750 plus tax. The goal is to design and work with Wicked Wear (local hayward business) to

Budget - Tell us what you want to buy: (supplies, apparatus, or services - See guidelines).

Vendor (supplier)	Item Description (Model # etc.)	Qty	Unit price	Tax	Shipping	Line Total \$
Wicked Wear	Custom T shirts for Chabot Student Leaders	25	30	80 63	0	830 6

Optional budget notes: Budget Total: 830 6

25 shirts (5 per learning community) at \$30 per shirt = \$750

$1 \times 800.63 \text{ (tax)} = 820.63$

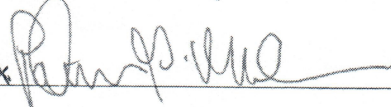
Benefits - Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be specific.

The Chabot College learning communities are one of the highlights and strengths of the college. The relationship between learning communities have always been solid which is a gift because it is not like that at many other colleges. The sense of community within each program is strong but our work

Agreements: I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph or video to CARE. (report due: May 16, 2025 or by the above completion date.)

I understand that grants will be payable to the College/District and grant purchases will become CLPCCD property.

Applicant's Signature  Date 11/12/24

I agree to provide fiscal oversight:
Dean/Mgr/Supervisor's Signature  Date 11/12/24

**Chabot-Las Positas Association of Retired Employees CARE Fund Special Projects Grant
Program 2024-2025 Application Form**

This attachment is included with the application because some of the notes on the application did not print out well. Thank you. -Michael R. Lai

Project Plan:

This project is an effort to bring the student leaders for each of the Chabot College Learning Communities together. This project will include student leaders from Umoja, Puente, MOVEMENT, Nesians Unite, and Change It Now (CIN). Conversations and efforts to bring student leaders together have already and this will be a shared projects where our students will work together to design a shirt that represents unity between groups.

Outcome:

per shirt, the total will be approx. \$750 plus tax. The goal is to design and work with Wicked Wear (local hayward business) to produce the shirts by 3/15/25 and the students can wear them for Cesar Chavez Day of Service 3/31/25 for shared community service project/event.

Benefits:

Chabot College learning communities are one of the highlights and strengths of the college. The relationship between learning communities have always been solid which is a gift because it is not like that at many other colleges. The sense of community within each program is strong but our work has rarely offer students opportunities to connect across groups. One of the goals for 24-25 is to bring our communities together and we started with a shared orientation in August 2024 and continuing with collaboration between student leaders. This t shirt project will give our student leaders something tangible that represents their unity and create a culture with long lasting benefits.

Re: [EXTERNAL] CARE Grant Proposal Received

From: Michael Lai (mlai@chabotcollege.edu)

To: directory@care-news.org

Cc: pmolina@chabotcollege.edu

Date: Thursday, November 14, 2024 at 12:42 PM PST

Hi Bill,

Thank you for reaching out. We will store the shirts in my office (Building 700, 2nd floor, room 767E), and I will be responsible for caring for them after each use. Thank you.

Best,

Michael

From: William Threlfall <directory@care-news.org>
Sent: Wednesday, November 13, 2024 6:03 PM
To: Michael Lai <mlai@chabotcollege.edu>
Cc: Patricia Molina <pmolina@chabotcollege.edu>
Subject: [EXTERNAL] CARE Grant Proposal Received

Michael,

Thank you for submitting an application for a 2024 CARE Grant! Your proposal was received on-time and appears complete.

As grant purchases will become Chabot College property, the evaluation committee is likely to wonder where and how the 25 t-shirts will be stored for future use and what college employee will be responsible for them.

Please send your comments by reply email and I will append them to your application.

Your proposal will be reviewed by the CARE Grant awards committee, and I will contact you shortly after December 2, 2024 regarding the outcome.

Bill Threlfall
CARE Grants Coordinator

CAUTION: This email originated from outside Chabot Las Positas Community College District. Do not click links or open attachments unless you recognize the sender and know the content is safe.