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**Chabot-Las Positas Association of Retired Employees  
CARE Fund Special Projects Grant Program  
2018-2019 Application Form**

**Please mail completed form to:**  
CARE Grants, c/o Bill Threlfall  
11 Woodside Glen Court  
Oakland, CA 94602

**Deadline: November 12, 2018**  
Award announcement: December 1, 2018

**Applicant Information**

Name Melissa Bailey Site:  Chabot  LPC  District Office  
Campus e-mail address m Bailey@chabotcollege.edu Campus phone number 510.723.7527  
(or home phone if no campus phone is available)  
Division or Department Student Life Name of Dean/Mgr/Supervisor Arnold Paguio

**Project Information**

Name of project Loaner Graphing Calculators **Partial award: \$134**  
Amount of grant requested (see [guidelines](#)) 400.00 Expected completion date for project 12/31/2018  
Who will be responsible for completion of the project? Melissa Bailey

Description - Provide a brief overview of project plan:

Alleviate the burden of purchasing graphing calculators for Veterans who either have no education benefits, have exhausted them, and/or are unable to get this expense approved by the VA. The Dept of Veterans Affairs has been experiencing a backlog in processing claims which is now 35 days minimum, so even if the expense is approved the likely hood they will get the calculator purchased prior to the end of the term is not good.

Outcome - Clearly state the outcome to be attained by the project. Be specific.

The prevention of student Veterans falling behind in math class and/or homework, while waiting for their funds and/or not having the funds to purchase the graphing calculator due to the high cost. This will aid in supporting a stress free transition for Veterans back into the academic environment and remove the financial stress of trying to purchase this costly item.

Budget - Tell us what you want to buy: (supplies, apparatus, or services - See [guidelines](#)).

Vendor (supplier)	Item Description (Model # etc.)	Qty	Unit price	Tax	Shipping	Line Total \$
Staples	Texas Instruments TI-84 Plus Graphing Calculator	3	119.99	35.99	free	395.96

Optional budget notes: \_\_\_\_\_ Budget Total: 395.96

Benefits - Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be Specific.

Transitioning from active duty to civilian life and returning to an academic environment is difficult enough, by providing the necessary tools to be successful in class, we are ensuring a smooth transition back into the academic environment while supporting there success.

**Agreements:** I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph to CARE. (due: June 21, 2019 or by the above completion date. )

I understand that grants will be payable to the College/District and grant purchases will become CLPCCD property.

Applicant's Signature Melissa Bailey Date 11.2.18

I agree to provide fiscal oversight:  
Dean/Mgr/Supervisor's Signature \_\_\_\_\_ Date 11.2.18