

Chabot-Las Positas Association of Retired Employees CARE Fund Special Projects Grant Program 2018-2019 Application Form

Please mail completed form to:
CARE Grants, c/o Bill Threlfall
11 Woodside Glen Court
Oakland, CA 94602

Deadline: November 12, 2018
Award announcement: December 1, 2018

Applicant Information

Name Raphaella Ann Ianniello

Site: Chabot LPC District Office

Campus e-mail address rianniello@chabotcollege.edu

Campus phone number 5103031501
(or home phone if no campus phone is available)

Division or Department Communication Studies

Name of Dean/Mgr/Supervisor Deonee Kunkel Wu

Project Information

Partial award:
\$120

Name of project Communication Studies Display

Amount of grant requested (see [guidelines](#)) \$195.00 Expected completion date for project 1/13/19

Who will be responsible for completion of the project? Raphaella Ianniello

Description - Provide a brief overview of project plan:

Comm studies students will be able to use flip charts to simulate the type of visuals they will create in the workplace. These supplies are crucial for our students.

Outcome - Clearly state the outcome to be attained by the project. Be specific.

- Students will create visual aids for instructional purposes, they will learn key concepts of visual display
- Students will be prepared for their workplace presentation

Budget - Tell us what you want to buy: (supplies, apparatus, or services - See [guidelines](#)).

Vendor (supplier)	Item Description (Model # etc.)	Qty	Unit price	Tax	Shipping	Line Total \$
Amazon	Post-it Super Sticky Easel Pad, 25 x 30 Inches, 30 Sheets/Pad, 6 Pads (SSW46PK)	1	106.61	10.93	25	142.54
Amazon	ALVIN Prestige SP2435 University Series Black Soft-Sided Portfolio (24" x 36")	1	31.00	3.18	0	34.18
Amazon	Flip chart paper					
Amazon	Flip chart carrying case					
Optional budget notes:						Budget Total:
Some items may not be available so I added a few dollars for more expensive items (similar)						196.72

Benefits - Please briefly explain how the project will improve service to the colleges in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be Specific.

- Students lack the supplies. They will be using in the real world - this grant will provide those
- Students will learn how to use visual aids for workplace communication

Agreements: I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph to CARE. (due: June 21, 2019 or by the above completion date.)

I understand that grants will be payable to the College/District and grant purchases will become CLPCCD property.

Applicant's Signature Raphaella Annelle Date 11-1-18

I agree to provide fiscal oversight:
Dean/Mgr/Supervisor's Signature [Signature] Date 11/5/18