

**Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2018-2019 Application Form**

Please mail completed form to:
CARE Grants, c/o Bill Threlfall
11 Woodside Glen Court
Oakland, CA 94602

Deadline: November 12, 2018
Award announcement: December 1, 2018

Applicant Information

Name Pedro Reynoso/Carmen Johnston (CIN!)

Site: Chabot LPC District Office

Campus e-mail address preynoso@chabotcollege.edu

Campus phone number 510-723-6767
(or home phone if no campus phone is available)

Division or Department Language Arts

Name of Dean/Mgr/Supervisor Dr. Jamal Cooks

Project Information

Name of project CIN! Table Cloth Banner

Amount of grant requested (see guidelines) \$219.00 Expected completion date for project Fall 2018

Who will be responsible for completion of the project? Pedro Reynoso

Description - Provide a brief overview of project plan:

chabotcollege.edu/cin/

CIN! (Change it Now!) Learning Community is a rigorous, academic leadership program designed to empower students interested in social change. Course offerings focus on issues relevant to students' respective communities such as violence, the environment, health, education and the media. Since its inception, ten years ago, one of CIN's major goals has been to raise its visibility at Chabot College; thus, having a table cloth banner would help us promote the CIN! program at campus-wide functions (e.g., Gladiator Day, Early Decision, Dept. Open House) as well as CIN! events (e.g., Social Justice Conference, Great Debate, Speaker Series). In short, a table cloth banner would further assist CIN!'s promotional and recruitment efforts.

Outcome - Clearly state the outcome to be attained by the project. Be specific.

The project's outcome is two-fold: 1.) increase CIN!'s visibility on campus to further institutionalize the program, and 2.) use the table cloth banner as a promotional tool to recruit new students to CIN! and in turn, continue to grow the program

Budget - Tell us what you want to buy: (supplies, apparatus, or services - See guidelines).

Vendor (supplier)	Item Description (Model # etc.)	Qty	Unit price	Tax	Shipping	Line Total \$
ABACUS Products Inc.	6ft. Table Throw--Black with full color imprint	1	\$162.00			\$162.00
ABACUS Products Inc.	Artwork					\$40.00
ABACUS Products Inc.	Freight Estimate					\$17.00
Optional budget notes:						Budget Total: \$219.00

Benefits - Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be Specific.

CIN!'s participation in campus-wide initiatives such as First Year Experience and Guided Pathways require additional support to better promote and distinguish the program's services and resources. A table cloth banner would help us better communicate this message to new and returning students, who may be unfamiliar with CIN! In sum, the increased visibility will draw more attention to the program, it's faculty, its courses, and its annual events.

Agreements: I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph to CARE. (due: June 21, 2019 or by the above completion date.)

I understand that grants will be payable to the College/District and grant purchases will become CLPCCD property.

Applicant's Signature [Signature] Date 10/24/18

I agree to provide fiscal oversight:
Dean/Mgr/Supervisor's Signature [Signature] Date 10/24/18