

**Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2017-2018 Application Form**

Please mail completed form to:

CARE Grants, c/o Bill Threlfall
11 Woodside Glen Court
Oakland, CA 94602

Deadline: November 13, 2017

Award announcement: December 1, 2017

Applicant Information

Name Jane Wolford

Site: Chabot LPC District Office

Campus e-mail address jwolford@chabotcollege.edu

Campus phone number 510-723-6680

(or home phone if no campus phone is available)

Division or Department Social Science

Name of Dean/Mgr/Supervisor Dr. Sara Parker, Dean

Project Information

Name of project Women's Studies Program Standing Banner

Amount of grant requested (see [guidelines](#)) \$243.76 Expected completion date for project Jan. 2018

Who will be responsible for completion of the project? Jane Wolford

Description - Provide a brief overview of project plan:

The Women's Studies Certificate of Achievement will be added to Chabot's program offerings in Spring 2018. A banner would be used to promote the WMST cross-disciplinary program during Social Science Open Houses, Women's History Month events, Student Health and Wellness Fairs, Gladiator Days, etc. It would be on permanent display (except when used for events) in Bldg. 400 (Instructional Office Building), where most program-affiliated faculty are located. This project would help launch and promote a new academic program at Chabot College.

Outcome - Clearly state the outcome to be attained by the project. Be specific.

To launch, promote and grow the WMST program at Chabot College. As more courses are added, the banner could be used by all faculty who teach courses required for certificate completion. The banner would appear at a variety of events focusing on women and gender, including women in STEM, business, entrepreneurship, law and other career pathways.

Budget - Expenditures must conform to this budget. Total budget should equal award request.

List each planned expenditure, showing: \$ amount, payee, item description.

Example: \$56 to AcroScientific for laser pointer (Provide additional narrative if desired.)

\$215.00 to 4imprint for Value Retractable Banner Display (31-1/2")

\$11.03 (shipping)

\$17.73 (tax)

\$243.76 total

Benefits - Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility.

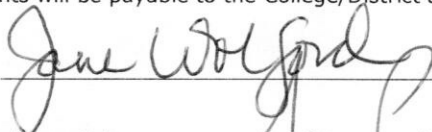
Describe what problem the project will solve, and how long the benefits will last. Be Specific.

IR Student Characteristics Data for Spring 2017 shows that 53% of Chabot students identify as female. The WMST program will offer students an understanding of gender, socialization and women's experiences across cultures. Getting the word out to new and returning students about new programs is challenging, so promotional signage in high-traffic areas is crucial to program success. Since the WMST program is cross-disciplinary, having a portable sign that can be used across campus is tailor-made for program visibility.

Agreements: I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph to CARE. (due: June 20, 2018 or by the above completion date.)

I understand that grants will be payable to the College/District and grant purchases will become CLPCCD property.

Applicant's Signature

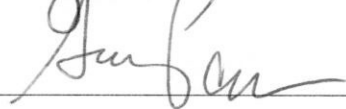


Date

10-16-17

I agree to provide fiscal oversight:

Dean/Mgr/Supervisor's Signature



Date

10/17/18