

**Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2016-2017 Application Form**

Please mail completed form to:

CARE Grants, c/o Bill Threlfall
11 Woodside Glen Court
Oakland, CA 94602

Deadline: November 14, 2016

Award announcement: December 1, 2016

Applicant Information

Name Michael Schwarz

Site: Chabot LPC District Office

Campus e-mail address mschwarz@laspositascollege.edu

Campus phone number 925-424-1428

(or home phone if no campus phone is available)

Division or Department Student Services / Counseling

Name of Dean/Mgr/Supervisor Barbara Morrissey

Project Information

Name of project DegreeWorks In-Office Display

Amount of grant requested (see guidelines) \$220 - \$380 Expected completion date for project immediately

Who will be responsible for completion of the project? Michael Schwarz

Description - Provide a brief overview of project plan:

DegreeWorks is a computer-based, degree audit and educational planning tool that has been provided by CLPCCD to enhance student success outcomes. When counseling students in-office, a larger, high-def monitor will enhance visibility of for both the student and counselor of the degree audits and education plans. As we transition away from paper to computer-based technologies to enhance student outcomes, updating technology will be essential. A small investment to improve the utility of the DegreeWorks tool will pay large dividends for students and counseling faculty alike.

Outcome - Clearly state the outcome to be attained by the project. Be specific.

Instead of using a printed Student Educational Plan form, I will be able to better utilize the DegreeWorks online platform to create Student Educational Plans. Students will be able to easily view their Student Educational Plans on the computer screen as they are developed, and provide immediate feedback during the process. As a result, education plans will be stronger, developed more efficiently, and student success outcomes will be improved.

Budget - Expenditures must conform to this budget. Total budget should equal award request.

List each planned expenditure, showing: \$ amount, (to) payee, (for) description.

Example: \$56 to AcroScientific for laser pointer (Provide additional narrative if desired.)

\$220 - \$380 (including sales tax) to purchase a monitor of sufficient size. Some examples:

LG 34UM58-P 34" UltraWide Full HD IPS Monitor (\$380 including tax from costco.com)

OR

HP Pavilion 27XW 27" Full HD IPS Monitor (\$220 including tax from costco.com)

Benefits - Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be Specific.

With a larger, hi-def display, the student experience utilizing the DegreeWorks education planning tool when working with a counselor will be significantly enhanced. The students will be able to view their degree requirements comfortably on-screen when in the counseling office, enhancing the overall student experience and making the counseling more effective. By being able to view their Student Educational Plans *as they are developed* students can provide *immediate feedback* instead of waiting for a paper Student Educational Plan to be printed, making counseling time more efficient. The benefits will be ongoing and permanent as DegreeWorks becomes the preferred educational planning tool at Las Positas College. Thank you for your consideration.

Agreements: I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph to CARE. (due: June 20, 2017 or by the above completion date.)

I understand that grants will be payable to the College/District and grant purchases will become CLPCCD property.

Applicant's Signature

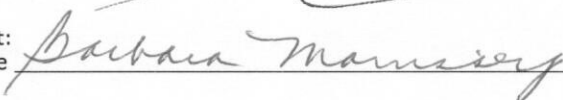


Date

10/15/16

I agree to provide fiscal oversight:

Dean/Mgr./Supervisor's Signature



Date

10/17/16