

**Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2015-2016 Application Form**

Please mail completed form to:

CARE Grants, c/o Bill Threlfall
11 Woodside Glen Court
Oakland, CA 94602

Deadline: November 16, 2015

Award announcement: December 1, 2015

Applicant Information

Name Maritez Apigo

Site: Chabot LPC District Office

Campus e-mail address mapigo@chabotcollege.edu

Campus phone number 510-723-6888
(or home phone if no campus phone is available)

Division or Department English/Language Arts

Name of Mgr/Supervisor Marcia Corcoran, Dean

Project Information

Name of project Creating Instructional Videos with Camtasia for Mac

Amount of grant requested (max: \$1,500) \$84.95 Expected completion date for project ongoing

Who will be responsible for completion of the project? Maritez Apigo

Description - Provide a brief overview of project plan:

With the software Camtasia for Mac, I would have the power to create my own personalized instructional videos and screencasts for students in my face-to-face and hybrid English courses. Using Camtasia, I could record and edit professional-looking videos with ease, including providing closed captioning for accessibility and uploading the video files to be shared with students.

Outcome - Clearly state the outcome to be attained by the project. Be specific.

By having students view the lectures and screencasts that I produce as homework before coming to class would free up time in class to engage them in more interactive, higher-level activities. My class time becomes an even more student-centered and highly engaging learning environment.

Budget - Expenditures must conform to this budget. Total budget should equal award request.

List each planned expenditure, showing: \$ amount, (to) payee, (for) description.

Example: \$56 to AcroScientific for laser pointer (Provide additional narrative if desired.)

\$84.95 to TechSmith for Camtasia for Mac Education Pricing (single-user license)

Benefits - Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be Specific.

Students will be able to view and review content materials as many times as necessary, especially before a test or writing assignment. Students who were absent the day of a given lesson would still have 24/7 access to the videos. After I produce them, I will post the videos online to Blackboard, which students can access on any electronic device. I plan to create videos with content that I can recycle semester after semester and to share them with interested colleagues.

Agreements: I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph to CARE. (due: June 20, 2016 or by the above completion date.)

I understand that grants will be payable to the College/District and grant purchases will become CLPCCD property.

Applicant's Signature M. Apigo Date 11/16/15

I agree to provide fiscal oversight:
Mgr. / Supervisor's Signature Marcia Corcoran Date 11-16-15