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Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2013-2014 Application Form

Please mail completed form to:

CARE Grants, c/o Sophie Rheinheimer
5933 McAndrew Drive
Oakland, CA 94611

Deadline: November 1, 2013

Award announcement: November 25, 2013

Applicant Information

Name Shoshanna Tenn

Site: Chabot LPC District Office

Campus e-mail address stenn@chabotcollege.edu

Campus-phone number 510 723 7434
(or home phone if no campus phone is available)

Division or Department English/Language Arts

Name of Mgr/Supervisor Marcia Corcoran

Project Information

Name of project build collection of children's books

Amount of grant requested (max: \$1,500) \$200 Expected completion date for project February 2014

Who will be responsible for completion of the project? Shoshanna Tenn

Description - Provide a brief overview of project plan:

I'm teaching a course on Youth Literature for the first time in Spring 2014. It would be great to have a collection of children's books (selected picture books, chapter books, poetry, young adult fiction etc.) for this class, available to the instructor and students.

Outcome - Clearly state the outcome to be attained by the project. Be specific.

I would use the money to purchase books for this course that students would use in the classroom, as well as borrow for specific projects and take home. The outcome would be a nice collection, perhaps housed in a basket, that could be brought to the classroom for specific projects.

Budget - Expenditures must conform to this budget. Total budget should equal award request.

List each planned expenditure, showing: \$ amount, (to) payee, (for) description.

Example: \$56 to AcroScientific for laser pointer (Provide additional narrative if desired.)

\$200 should cover about 20 books, a decent classroom collection. Each new teacher to give the course will likely supplement, of course, according to his/her interests.

Benefits - Please briefly explain how the project will improve service to the colleges in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be Specific.

The Chabot Library does not have extra funds to purchase children's books, and students will be reluctant to buy picture books, for example, that they will only use once. Going to an outside library is also difficult for some of our students, and there are limited copies, locally, of the books I'm requesting. The collection will be handed to whomever is teaching the class each year at Chabot.

Agreements: I agree to complete the project as described above and then provide a one-paragraph outcome report including a digital photograph to CARE. (due: June 20, 2014 or by the above completion date.)

I understand that items funded by this grant will be the property of the College.

Applicant's Signature

Date

11/6/13

I agree to provide fiscal oversight:

Mgr. / Supervisor's Signature

Date

11/6/13