

**Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2012-2013 Application Form**

Please mail completed form to:

CARE Grants, c/o Sophie Rheinheimer
5933 McAndrew Drive
Oakland, CA 94611

Deadline: September 21, 2012

Award announcement: October 19, 2012

Applicant Information

Name Pauline Trummel

Site: Chabot LPC District Office

Campus e-mail address ptrummel@comcast.net

Campus phone number 925-424-1471
(or home phone if no campus phone is available)

Division or Department Student Services

Name of Mgr/Supervisor Diana Rodriguez, VPSS

Project Information

Name of project Refillable Auspens for Tutorial Center

Amount of grant requested (max: \$1,500) \$350 Expected completion date for project December 2012

Who will be responsible for completion of the project? Pauline Trummel

Description - Provide a brief overview of project plan, stating the outcome goal:

The goal is to provide reusable whiteboard pens to LPC tutors in order to enhance their tutoring methods and keep them from having to privately purchase pens for tutoring. The Tutorial Center uses a large number of white board pens each year while providing free tutoring to LPC students. The Tutorial Center budget does not provide for pens. Almost all tutors use whiteboard pens at some point while math and science tutors use them daily. Based on the success of Dr. Michael Ansell's pilot project last year with the AusPen refillable white board pens, the Tutorial Center would like to purchase the same pens to loan out to tutors during the semester.

Budget - Help us understand how you will spend the grant funds:

List each planned expenditure, showing: \$ amount, (to) payee, (for) description.

Example: \$56 to AcroScientific for laser pointer

Total budget should equal award request.

(Provide additional narrative if desired.)

\$350 to EcoSmart Products, Richmond, BC, Canada for refillable white board markers, ink refills, and replacement nibs.

If approved, this grant money would allow us to purchase 50 pens, ink refills & nib replacements to last many years into the future. The tutors would be allowed to sign-out the pens then return them so they will be available for all tutors who need them. This money would also allow the purchase of a set of pens and refills for the instructor & coordinator of the Tutorial Center to use while teaching classes & workshops. One AusPen kit is the equivalent of 156 disposable markers. This saves tremendous amount of money as well as keeps empty pens out of the landfills.

Benefits - Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be Specific.

AusPens that could be refilled and reused would be extremely helpful to our student support program and allow tutors to use a simple, yet successful, learning tool. The LPC Tutorial Center provides free tutoring to LPC students by trained peer tutors. Due to these times of budgetary challenges, 44% of the present peer tutors are volunteers. Seeking to meet the needs of students' learning styles, the tutors often use white boards to illustrate problem solving or to have students work in a larger white board format. Up to this point, the tutors have provided their own pens and spend a great deal on them each semester. This is often difficult for tutors who have to pay for a tutor training class and LPC Tutor Handbook. Another way these pens will improve service is indicated in Dr. Ansell's pilot project results -- reduced toxicity and odor. Due to allergies and sensitivities, some students complain that whiteboard pen odor is too strong in our small study and tutoring rooms. The odor from pen usage is not healthy for some students. AusPens are ecological: they do not release any unhealthy fumes and keep numerous pens out of landfills. If we are granted money to purchase these pens, they will be used for years to come in the LPC Tutorial Center with no additional funding needed.

I agree to provide a one-paragraph outcome report to CARE at the completion of the project. (due: May 13, 2013)

Applicant's Signature Pauline Trummel Date 9-17-12

Mgr. / Supervisor's Signature Diana Rodriguez Date 9-17-12