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**Chabot-Las Positas Association of Retired Employees
CARE Fund Special Projects Grant Program
2012-2013 Application Form**

Please mail completed form to:
CARE Grants, c/o Sophie Rheinheimer
5933 McAndrew Drive
Oakland, CA 94611

Deadline: September 21, 2012
Award announcement: October 19, 2012

Applicant Information

Name Cindy Ahre--Arts, Letters and Social Sciences Division Site: Chabot LPC District Office
Campus e-mail address cahre@laspositascollege.edu Campus phone number x1239
(or home phone if no campus phone is available)
Division or Department Arts, Letters and Social Sciences Division Name of Mgr/Supervisor Marilyn Flores, Dean

Project Information

Name of project Operation Whiteboard Erasers
Amount of grant requested (max: \$1,500) 487.20 Expected completion date for project November 2012
Who will be responsible for completion of the project? Cindy Ahre

Description - Provide a brief overview of project plan, stating the outcome goal:

Due to budget constraints, our M & O department is no longer able to provide and clean towels to erase whiteboards. This grant would enable us to purchase whiteboard erasers for our entire division for the year. This will help our entire staff of full-time and adjunct faculty continue to use whiteboards for classroom teaching and presentations.

Budget - Help us understand how you will spend the grant funds:

List each planned expenditure, showing: \$ amount, (to) payee, (for) description.

Example: \$56 to AcroScientific for laser pointer

Total budget should equal award request.

(Provide additional narrative if desired.)

Office Depot has ChenilleKraft 12-In-1 Whiteboard erasers available for \$2.24 each. A grant of 487.20 would enable us to purchase 200 of these 12-in-1 erasers which have 12 peel-off layers for longer use. (200 erasers at \$2.24 = \$448.00 + \$39.20 tax = \$487.20)

Benefits - Please briefly explain how the project will **improve service to the colleges** in your area of work responsibility. Describe what problem the project will solve, and how long the benefits will last. Be Specific.

This project will solve a new budget problem faced by our division for the 2012-2013 year. Our Dean will work with the administration to solve this issue in the long term, but since this change was just made by our M & O department at the beginning of September, this CARE grant would benefit hundreds of students taught by our division by allowing the continued use of whiteboards in the classroom until a long-term solution is found.

I agree to provide a one-paragraph outcome report to CARE at the completion of the project. (due: May 13, 2013)

Applicant's Signature Cindy Ahre Date 9/17/12
Mgr. / Supervisor's Signature Marilyn Flores Date 9/17/12