

**Chabot Las Positas Association of Retired Employees  
Board Meeting  
August 9, 2024**

**DRAFT**

Present: Carol Edson, Tom Gerrits, Scott Hildreth, Rachel Maldonado Aziminia, Irene Plunkett, Mark Symthe, Art Tenbrink, Bill Threlfall, Katherine Tollefsen

Excused Absent: Mary Hargiss, Wayne Phillips, Sharon Trethan

**GREETINGS AND CHECK-IN, INTRODUCTIONS**

The meeting began at 11:05 a.m.

**AGENDA CHANGES/ADDITIONS**

No changes to agenda.

**APPROVAL OF BOARD MINUTES OF MARCH 29, 2024**

**M/S/P (Tenbrink/Gerrits) to approve the March 29, 2024, minutes.**

**BUSINESS**

**CARE Reunion**

Gerrits reported the date for the CARE Reunion is Friday, October 11, 2024, and will begin at 11:00 AM at the Las Positas College faculty lounge patio. The caterer is Fresh and Natural and Gerrits will decide on a menu. Board members' suggestions were sandwiches, salads, at least one vegetarian item, and/or pasta. Threlfall and Tollefsen will create an invitation for the CARE Reunion with a posting on the CARE website. It was decided that the reunion program will be a presentation by Hildreth on the value of the CARE grant process and an update by Edson on the LPC Colombian Mammoth display. Other program suggestions were the LPC horticulture program and CARE grant awardees success stories.

Threlfall distributed the first page of the CARE Fall 2024 Newsletter and reviewed items to be included in the issue. He requested photos from the last year reunion. In the 2024 Reunion article, Tollefsen suggested that instead of the wording "you are cordially invited" to state "please join us." Other suggestions were to state how many attended and how much fun the attendees had.

Threlfall proposed these deadline dates in preparation for the reunion:

August 16: Newsletter announcement text provided to Threlfall

August 19: Camera-ready newsletter PDF provided to college, completed by Threlfall

September 1: Pre-announcement emailed to members, completed by Threlfall

September 13: Newsletter mailing date, completed by college staff

September 25: Event reminder emailed, completed by Threlfall

October 1: Registration deadline printed in BOLD on registration form in newsletter

October 7: Attendee/plate count deadline to caterer, to be completed Gerrits

October 11: CARE Reunion

### **Appointment of Grants Committee**

Threlfall proposed that the following board members be appointed to the Grants Committee:

- Bill Threlfall, Chair
- Carol Edson, Grants Publicity Coordinator, Las Positas Liaison
- Scott Hildreth, Chabot Liaison
- Tom Gerrits, President
- Sharon Trethan, Treasurer

Gerrits was unsure of Trethan's participation.

Threlfall described the application process for the CARE grants that is available on the CARE website and described the committee's process to determine the grant awardees that is usually completed in November. The last time grants were awarded was 2019. The amount of \$3,000 is available for awards, with a limit of \$1,000 per award. The awardees will provide a brief written report or video for the awarded projects. After this cycle, the board may wish to evaluate to see if the efforts were worthwhile.

**M/S/P that the Board appoint Bill Threlfall, Carol Edson, Scott Hildreth, Tom Gerrits, and Sharon Trethan to the CARE Grants Committee.**

### **Website question**

Threlfall questioned whether the Board should invest in implementing a SSL (Secure Sockets Layer), an encrypted data security system, for [care-news.org](http://care-news.org).

**M/S/P (Threlfall/Gerrits) that the Board authorizes Threlfall to contract for SSL services for the CARE website.**

### **UPDATE ON COLUMBIAN MAMMOTH DISPLAY AT LPC**

Edson reported that she hopes to return from her travels by October 10 and plans to attend the CARE Reunion if she returns by the 10th. She plans to provide an update on the Mammoth display, approximately a five-minute presentation that could include a walk up to the new location for anyone who is interested.

### **TREASURER'S REPORT**

No report.

### **OTHER REPORTS / ANNOUNCEMENTS:**

#### **President**

No report.

#### **Past President**

Plunkett reported she was glad to be back. She has had a life change; as of October 28 she is an ordained interfaith minister.

#### **Vice President**

Vacant

**Secretary**

No report.

**CARE Fund Manager**

No report.

**Chabot Liaison**

Hildreth questioned whether there was an interest by retirees in reports on collegiate sports because he can make connections with the sports faculty. The board agreed that there was.

**Las Positas Liaison**

No report.

**District Liaison**

No report.

**Newsletter Editor**

No report.

**Communications Director**

No report.

**At Large member reports**

Symthe reported that the Retirement Board of Authority is meeting in October 2024 and that it meets once in the spring and in the fall. Threlfall recommended that he provide a brief report on the RBA for the newsletter.

**OTHER? GOOD OF THE ORDER?**

Tollefsen reported on the new parking permit system. Nate Moore is the go-to-guy. If retirees possess a placards, it is still good. If any retirees need assistance with a parking permit or don't want to go online, they should contact Nate. Once a retiree is registered, it has no ending date. Threlfall expressed how great it was to see everyone and their new ideas. Hildreth reported on the new regional Fire Academy at the Hayward Airport.

**PHOTO OF CURRENT SITTING CARE BOARD FOR WEBSITE**

Photo was taken of the Board.

**ADJOURNMENT**

The meeting was adjourned at 12:34 PM

Respectfully Submitted

Rachel Maldonado Aziminia