

**Chabot Las Positas Association of Retired Employees
Zoom Board Meeting
July 30, 2020**

MINUTES

Present: Tom Gerrits, Rachel Maldonado Aziminia, JoAnne Neu, Shirley Pejman, Irene Plunkett, Mark Symthe, Art Tenbrink, Bill Threlfall,

Excused Absent: Gay Connor, Carol Edson, Sharon Trethan

GREETINGS AND CHECK-IN

The meeting began at 11:15 a.m. Gerrits welcomed everyone.

AGENDA CHANGES/ADDITIONS

Smythe requested an agenda item to be added: Reunion 2020 video recording,

APPROVAL OF BOARD MINUTES OF October 10, 2019

M/S/P (Threlfall/Tenbrink) to approve the October 10, 2019, minutes with possible revisions.

BUSINESS

2020 Reunion Evaluation

Tenbrink reported that the reunion was a success and Dave Everett, the presenter, received positive feedback that he was interesting and informative. Many expressed that they enjoyed the camaraderie, fellowship and social time. Pejman reported there were fifty-two attendees and three guests. The total expense was \$1646.19. The total revenue was \$1,300—CARE covers the difference between the actual costs of the meals. Gerrits expressed that it was \$646 well spent. Pejman agreed that the reunion was a great success because attendees informed her that they had a really good time. After a discussion about the feasibility of holding a reunion in 2021, it was decided by consensus to postpone the reunion because of COVID-19 and until the health picture is clarified. The board will revisit the question a year from now. The members will be informed of this decision in the next newsletter. There was a board's consensus that in the future there would be an endeavor to have a more careful review of any contract documents before signing.

Debrief CARE Grantee Presentation/Reunion 2020 Video Recording

Smythe reported that he has the Reunion 2020 video recording that includes Dave Everett's presentation, but the file is too big to email or put in Dropbox. After a discussion, Smythe with Gerrits assistance will put the video on his YouTube page and will send a link to the board members for their review. Once the video is reviewed, the board can decide the next steps to take. They will work with Threlfall to provide a link to YouTube for CARE members can view.

CARE Grants

After a discussion of how COVID-19 has changed the working conditions of faculty and staff and how the colleges have received huge grants from other sources to buy computers and

other such things that would diminish the purpose of the CARE grants, the board agreed with Threlfall's recommendation to suspend the CARE grants for a year.

Fall 2020 Newsletter

Threlfall believes that the key purpose of the newsletter at this time is to let members know that CARE is still here, is still interested in them and is scrutinizing Board actions that may affect their benefits and their social situations in any way. He recommended the following articles for the next newsletter:

1. Interview recently hired Benefits Specialist, Leticia Macias
2. Interview faculty members about their experience in providing distance education/teaching and student services from home and how work has changed because of COVID-19
3. Rationale why the Reunion 2021 is postponed and the CARE grants suspended

Plunkett commended Threlfall for his continued endeavors of informing CARE members of the importance of CARE. Maldonado Aziminia, Pejman, Plunkett, and Threlfall will collaborate via email about the brief interview questions of employees about the impact of COVID-19 on their work life.

Report on Hiring Process for New Benefits Specialist

Gerrtis reported on the hiring process for the new Benefits Specialist. There were twenty-three applicants and nine were interviewed. Because of COVID-19, the applicants were interviewed via Zoom and it went well. Five names were forwarded to the next level. Plunkett recommended that CARE's participation in the selection process be mentioned in the Macias' interview article.

Other Business

There was no other business.

TREASURER'S REPORT

The board reviewed the treasurer's report submitted by Trethan.

OTHER REPORTS/ANNOUNCEMENTS

The board members provided an update on how they are spending their time during COVID-19.

REVIEW OF TASK ASSIGNED TO BOARD MEMBERS

The board assignments are:

1. Smythe will post the video on YouTube and it will be reviewed by the board.
2. Threlfall will post today's Zoom meeting on YouTube and will email Maldonado Aziminia the link.
3. Maldonado Aziminia, Pejman, Plunkett and Threlfall will collaborate via email about the brief interview questions of employees about the impact of COVID-19 on their work life for the upcoming newsletter.
4. Gerrits will set up a social board meeting sometime around the 2020 holidays.

OTHER/GOOD OF THE ORDER

No other good of the order.

ADJOURNMENT

The meeting adjourned at 12:15 p.m.

Respectfully Submitted

Rachel Maldonado Aziminia