

**Chabot Las Positas Association of Retired Employees  
Board Meeting  
July 18, 2016**

**MINUTES**

Present: Dick Albert, Helen Bridge, Gay Conner, Tom Gerrits, Rachel Maldonado Aziminia, Joanne Neu, Art Tenbrink, Bill Threlfall, Sharon Trethan, Bob Wiseman

Absent: Don Nilson, Irene Plunkett, Chet Rhoan

Excused: Art Larson (emeritus)

**CALL TO ORDER**

Bridge called the meeting to order at 11:04 a.m.

**APPROVAL OF MINUTES**

**M/S/P (Threlfall/Wiseman) to approve the March 7, 2016, minutes with the edits provided by Threlfall and Trethan**

**REPORTS**

**President**

Tenbrink thanked board members for following up with the new retirees. Hereported that he had contacted Sophie Rheinheimer about serving as the Las Positas College liaison; she informed him that at this time she can not take on this responsibility. David Wright has agreed to fill this position until the end of the year and will provide an article for the newsletter—an interview with Dr. Jim Ott, LPC English instructor and CARE grantee, who received a national award for his work with veterans at LPC. He reviewed a draft of the letter that will be sent to new retirees. Trethan reported that out of the recent nineteen retirees from January through August 2016, two have paid dues. After some discussion, it was decided to include in the letter reference to the website for pictures of the annual reunion and additional information about CARE. Tenbrink will revise the letter and email it to the board members.

**Vice President**

Plunkett was not present, but Tenbrink reported that she advised the Board to refer to her article in the CARE spring newsletter.

**Secretary**

Maldonado Aziminia recommended that to assist her in better recording board members' motions during board meetings that the board members submit their motions in written form.

### **Treasurer**

Trethan provided an oral report on the Treasurer's Report. Threlfall expressed concern that the printing of the newsletter is outstripping revenues collected each year and that the board may need to revisit the issue.

### **Update of the Status of Board Policy 7380 Issue**

Threlfall and Trethan met with the Director of Employee and Labor Relations, David Betts, and he stated that he would initiate action on the issue, but that the review of the board policy would have to go through a public procedure—shared governance and the Chancellor Council. At the end of May, Threlfall and Trethan met with the Chabot Las Positas Faculty Association President, Charlotte Lofft and reviewed CARE's analysis of the defects in the adopted BP7380. It was agreed that CARE, the faculty union, and the classified union should work in partnership to develop a single joint recommendation for revised language for BP7380.

### **CARE Fund Manager**

Wiseman reported on the CARE Fund and as a result of the last newsletter the fund has received donations from three individuals. A thank you letter was sent to these individuals.

### **CARE Grant Program Update 2016-2017**

Threlfall reported that the CARE grant awardees have turned in their outcome reports that have been posted on the CARE website. He will contact the district public information officer regarding the announcement for the CARE grants in August; the grants will be awarded in December. The CARE grant committee will strategize on how to encourage individuals to submit proposals for smaller grants while not precluding proposals for larger grants.

### **CARE Newsletter**

Threlfall reported that two new members have been added to the directory, to a total of 206; one half of all retirees have provided their email addresses. The CARE domain name has been registered for the next ten years.

Threlfall reported on the email received from the spouse of a recently deceased member regarding her concern on the recognition of only administrator deaths in the newsletter and discussed his response. During the discussion, the board affirmed its intent to recognize all retirees equally, regardless of their employment role. The board also reaffirmed its intent not to run obituaries and to not focus on deaths in the newsletter. There was consensus to add a small note in the newsletter section listing "deceased" members as follows:

“CARE publishes life tributes and profiles in the History Project section of its web site. Family or colleagues of the recently deceased who wish to submit a tribute for publication may send it to [newsletter@care-news.org](mailto:newsletter@care-news.org).”

Lastly he reported that all board members, except for Plunkett, have written an autobiography for the newsletter. For future newsletter, he is proposing that half a page in the newsletter to be used to profile retirees' life after retirement. He has asked Peyton Nattinger to contribute such a profile for the next newsletter. Gerrits requested that the newsletter continue to request for donations and Threlfall agreed.

**Chabot Liaison**

No report.

**Las Positas Liaison**

No report.

**PLANNING DISCUSSION ON ANNUAL CARE REUNION**

Threlfall proposed that the board should rethink how to conduct the annual reunion and how to provide a hook to encourage retirees to attend. He suggested that a program committee be created and that this committee may consider inviting individuals to make presentations, e.g., district health benefits staff, Doug Horner, Board Policy 7380 update. The retirees need to see that CARE is actively engaged to protect retirees' benefits. The planning committee members are Conner, Neu, Tenbrink, and Bridge. They will meet on September 26 and will provide a report at the October Board meeting.

**NEXT MEETING DATE**

The next meeting will be held on Monday, October 24 at 11:00 a.m. at the San Ramon Country Club.

**ADJOURNMENT**

The meeting adjourned at 12:34 p.m.

Respectfully Submitted  
Rachel Maldonado Aziminia