

**Chabot Las Positas Association of Retired Employees  
Board Meeting  
March 13, 2017**

**MINUTES**

Present: Gay Conner, Tom Gerrits, Shari Jacobsen, Rachel Maldonado Aziminia, Jane McCoy, JoAnne Neu, Irene Plunkett, Art Tenbrink, Bill Threlfall, Sharon Trethan, Frank West

Absent: Dick Albert, Don Nilson

Excused: Art Larson (emeritus)

**AGENDA CHANGES/ADDITIONS**

Threlfall requested an addition to the agenda, photograph of Board at end of meeting and Plunkett, the Chabot College May luncheon for retirees.

**APPROVAL OF MINUTES**

**M/S/P (Neu/Connor) to approve the December 16, 2016, minutes.**

Threlfall noted that it would be helpful to receive draft minutes for review soon after meetings occur, when memory is fresh. Maldonado Aziminia agreed to adopt this procedure.

**NEW BUSINESS**

**REVIEW OF BOARD COMPOSITION/WELCOME OF NEW MEMBERS**

Plunkett welcomed everyone to the meeting and had the new board members briefly introduce themselves, Frank West and Shari Jacobsen, retirees from Chabot and Jane McCoy from Las Positas.

**DISTRIBUTION OF UPDATED BOARD ROSTER**

Trethan distributed the CARE Board Roster for 2017. Plunkett advised the board to let her know of any changes.

**BOARD POLICY 7380 PROCESS AND OUTCOME**

Threlfall and Trethan provided a summary of the year-long process to resolve Board Policy 7380. Threlfall thanked Trethan for bringing to the attention of the CARE Board a change in the health benefits for retirees that included only faculty and not the classified or other staff. This was a contradiction with the union contracts. The CARE Board, the Classified Union, and the Chabot Las Positas Faculty Association were collaborative partners in resolving this issue. Threlfall recommended that the CARE Board report to its membership its success and level of advocacy in protecting retirees' health benefits. Partnership between the CLPFA and the CARE Board is a good precedent.

**REUNION EVALUATION**

Trethan reported there were forty-two paid members, four guests, and eight no shows who attended the annual luncheon. There has been a continuous decline

in the number of individuals attending the annual luncheon. The San Ramon Golf Club will no longer accept a Saturday luncheon, but will accept a Monday through Thursday reservation and a guarantee of \$1,200.

The board discussed the need to consider other possible venues. Plunkett suggested the Chabot College Event Center that is free on Fridays and distributed the Pacific Dining Food Service Management catering menu which is less expensive than the Golf Club. There is not a similar facility at the Las Positas campus. She also suggested The Englander in San Leandro as a possible venue. She also reported that Lani Wilson, a Chabot retiree, is a member of a singing group that is interested in performing at the 2018 luncheon. Trethan suggested the Holiday Inn in Dublin as another possible venue.

Threlfall suggested that board needs to come up with something new. He posed whether the luncheon could be held at a different time of the year. In the past entertainment had been provided, but not in recent history.

A sub-committee was established and its members are Connor, Gerrits, Jacobsen, Neu, and Plunkett. The sub-committee will look into the venue for 2018 as well as how much should the event be subsidized.

Lastly, the board will need to determine whether the board meetings will continue to meet at the Golf Club if the luncheon is no longer held there. Plunkett requested that if the board members come up with a proposal to email it to the board members before the July meeting.

## **GRANTS**

Threlfall provided a brief overview of the CARE administrative funds and an historical overview of the development of the CARE grants. The grants are available to the two campuses and the district office. He reported on the grants that were awarded in 2016. Each year he selects a few of the awards to share with the Board of Trustees. He has provided an overview of the funding since 2016. Threlfall requested from Trethan whether or not the CARE Fund administered through the District Foundation received any net earnings.

**M/S/P (Tenbrink/Plunkett) that to \$2,000-\$3,000 be allocated for the CARE Grants for 2017-18.**

## **SPRING 2017 NEWSLETTER**

Threlfall provided a brief overview of the newsletter to the new board members. He reviewed the assignments for the spring newsletter. He suggested that the new liaisons provide human interest articles from their respective campuses and provide a picture and to email their articles by May 5. He suggested they review past newsletter for suggestions. A board member biography will not be included in the spring newsletter but he noted those board members who will need to complete a biography in the near future. He reported that the cost of the

newsletter is approximately \$600, twice a year for printing and postage. If space is available, he will include the grant recipients, requests for donations for the CARE Fund and an article on Health Connect Line. He will include a brief statement on Chet Rhoan's contributions to the CARE Board and brief personal attributes.

### **OTHER BUSINESS**

Plunkett reported that a recognition luncheon is held each year for Chabot College retirees and it will be held on Wednesday, May 10, 2017. She sent a request to the President Susan Sperling to be included on the agenda. Threlfall will be able to attend the luncheon because Plunkett will be out of town.

### **REPORTS/ANNOUNCEMENTS:**

#### **President**

No report.

#### **Past President**

No report.

#### **Vice President**

No report.

#### **Secretary**

No report.

#### **Treasurer**

Trethan distributed and reviewed the Treasurer's Report. She reported that dues are received usually when the newsletter goes out.

#### **CARE Fund Manager**

Trethan reported on her meeting with the District Foundation.

#### **Activities Director**

No report.

#### **Chabot Liaison**

Jacobsen provided a brief overview of her work prior to retirement and her current activities.

#### **Las Posits Liaison**

No report.

#### **District Liaison**

No report.

**Communications Director:**

Threlfall reported on the email addresses managed by CARE, an update on the CARE website and its annual cost, the technical conversion to new Verio platform which is complete, and the traffic from October 12, 2015 through March 5, 2016. The most popular page continues to be the Member Directory. Furthermore, he reported the Health Connection Line has been implemented, the advocacy material reorganized, and vaccine payments under Blue Cross Medicare Plans added.

**At Large Member Reports**

No reports.

**REVIEW OF TASKS ASSIGNED TO BOARD MEMBERS**

No review.

**SUGGESTIONS FOR NEXT AGENDA**

No suggestions.

**NEXT MEETING DATE AND TIME**

The next meeting will be held on Thursday, July 20 at 11:00 a.m. at the Dublin or San Ramon Senior Centers. Tenbrink will confirm the meeting place.

**ADJOURNMENT**

The meeting adjourned at 12:48 P.M

Respectfully Submitted,  
Rachel Maldonado Aziminia