

**Chabot-Las Positas Association of
Retired Employees**

**Board Meeting
October 17, 2011
San Ramon Country Club**

Board Members Present: Rachel Maldonado Aziminia, Linda Barde-Zimmerling, Helen Bridge, Gay Connor, Susan May, JoAnne Neu, Don Nilson, Isabel Polvorosa, Sophie Rheinheimer, Chet Rhoan, Bill Threlfall, Sharon Trethan

Absent: Richard Albert, Clyde Allen, Esther Goldberg, Art Larson

Call to Order: The meeting was called to order by President Barde-Zimmerling at 11:08 a.m.

Approval of Minutes: Minutes of the meeting of July 22, 2011 were approved as submitted.

A. Newsletter: Bill Threlfall reminded the Board that he previously requested Newsletter submissions, including pictures, by November 7, 2011 and he distributed copies of a detailed list of assignments. Don Nilson said he will scan pictures for review by Bill. Included in the list of items needed are a summary of the grants program from Sophie and request for membership dues for 2012.

B. Treasurer: Sharon Trethan distributed copies of the Treasurer's Report. She noted that most dues are sent to CARE in conjunction with luncheon fees for the annual meeting in January. Sharon also provided copies of an updated CARE Board Roster for 2011.

C. Webmaster: Bill Threlfall reported that 10 people have been added to the CARE directory.

D. CARE Fund: In the absence of Clyde Allen, no report was given on the CARE Fund.

E. Activities: Gay Connor suggested that notification to retirees of the luncheon meeting in January be sent out no later than the first week in December. She inquired about the activities planned for the reunion. Discussion ensued relative to raffle tickets and gifts. Raffle tickets will be given to attendees without charge, and each Board member is expected to donate a gift costing at least \$10 for a raffle prize. "Runners" will be assigned to distribute prizes. It was also decided that recipients of special awards from the colleges and District will be recognized collectively, rather than announcing names of specific individuals as has been done in the past. Cost of each lunch will be \$22.

F. Chabot Liaison: Isabel Polvorosa reported on construction projects at Chabot College. Building 2012 will be ready for classes in 2012, and construction work is beginning on Building 1800. The Physical Education and Fitness Center in Building 4000 is almost finished. She also said that Building 300 is nearing completion and that it will house a "Smart Classroom" with computer lab, and Information

Technology Department, as well as campus services. Completion is expected during 2012. In addition, Isobel noted that "The Great California Shake-Out" will take place on October 20 at 9:45 a.m. This earthquake drill involves 7.9 million Californians and is held statewide annually on the third Thursday in October.

G. District Liaison: Sharon Trethan mentioned that the Training & Development Solution Department of Chabot-Las Positas Community College District partnered with OSHA and has opened an OSHA Training Center in Dublin.

H. Las Positas Liaison: Sophie Rheinheimer reported that new President Kevin Walther is on board and doing well and that there are four candidates for V.P., Academic Services. She also reported that construction work at Las Positas College is continuing.

I. Directors at Large

1. **(Reunion):** Don Nilson brought up the matter of presentation of photographs for display at the January reunion. Chet Rhoan asked if it would be feasible to run two separate groups of pictures-- one at each end of the room. This would require two laptops, and Don was assured that necessary equipment would be available. Susan May indicated she has photos that may be shared and will work with Don to assemble and prepare pictures for presentation at the January reunion.

In addition, Don advised that he has asked Steve Small to prepare a written article about Chabot's Auto Department for publication in the newsletter.

2. **(History Project):** Helen Bridge announced that Carol Markos has written an article about the creation and subsequent work of the Reading Center. She mentioned a planned documentary film with interviews about the first 50 years, and said that Susan May contributed a piece about the history of Chabot that was originally schedule of classes.

J. Other Discussion Items

1. **(CARE Grant Awards):** Sophie Rheinheimer reported that 30 applications were received for consideration. The committee, consisting of Bill, Clyde, Sophie, Isabel, and Linda, studied all 30, met together last Friday, and agreed on four winners. Merit of each project was considered, and a total of \$1500 will be awarded. Titles of the winning projects are:

- Backup Hard Drive
- Boxes for Mineral Display
- Taking Note of Foreign Language
- Transfer Student Web

Sophie inquired concerning the next step which relates to how the CARE Grants Committee will award the money to recipients. Linda suggested presenting awards at a town meeting. Town meetings take place on the first Wednesday of each month. Sophie will write a short article about this project for inclusion in the next newsletter. It was noted that the successful applicants have been notified.

Bill suggested making some revisions to future applications, and it was decided that new guidelines will be added to next year's applications. Linda requested that the guidelines include information on whether partial funding would be acceptable.

Linda and others commented on the excellent work done by the Grants Committee and others who have contributed to their efforts. This project will continue through next year when its value and feasibility will be evaluated.

2. Message from Art Larson: Helen Bridge spoke to the group about a message she received from Art Larson. He had planned to attend today's meeting and to say to the entire group that he is thrilled at the way the Board is operating now; he particularly mentioned the efforts of the committee working on the CARE Grants project.

K. President's Report: President Barde-Zimmerling reported on speaking with Alice Noriega, District Office of Human Resources Services, this morning regarding verification of dependents for faculty and staff who are working presently. The District is expected to develop procedures for verification by retirees in the coming months.

Linda brought up the subject of her role in CARE as President. She expressed concern about her possible inability to be available for meetings and other duties. She asked Chet Rhoan, Vice President, if he would be willing to serve as President; he responded in the affirmative. A discussion ensued, with Chet indicating that in his role as Vice President he stands ready to serve in the absence of the President whenever necessary. No action was taken.

L. Next Meeting Date and Location: Linda offered her home for the holiday lunch and meeting on December 16, 11:00 a.m. Plans for the annual reunion, together with appointment of officers to be elected at the January 21, 2012 event, will be finalized at that time.

M. Adjournment: The meeting was adjourned at 12:20 p.m.

Respectfully submitted,
JoAnne Neu, Secretary