

**Chabot Las Positas Association of Retired Employees  
Board Meeting  
October 14, 2013**

**MINUTES**

Dick Albert, Clyde Allen, Rachel Maldonado Aziminia, Linda Barde Zimmerling, Shanon Christiansen, Gay Conner, Sophie Rheinheimer, Chet Rhoan, Bill Threlfall, Sharon Trethan, Bob Wiseman.

Absent: Helen Bridge, Art Larson (Emeritus), Don Nilson, JoAnne Neu, Isabel Polvorosa, Lucy Sponsler,

**CALL TO ORDER**

Rhoan called the meeting to order at 11:02 a.m.

**APPROVAL OF JULY 22, 2013**

**M/S/P (Threlfall/Allen) to approve the July 22, 2013, minutes.**

**REPORTS**

**Treasurer's Report**

Trethan distributed and reviewed the Treasurer's Report.

**Communication Director's Report**

Threlfall reported that there were 681 visits to the CARE website since the last meeting and 540 were unique visitors. There are 188 directory members and 199 email addresses which he continues to collect. Additionally 60% of the visitors use Windows, 22% Mac and 12% I-Phone.

He distributed the list of assignments for the Winter 2013 newsletter. The deadline date is November 11, 2013. He also reviewed the list of board members who have submitted a biography for the newsletter and those who have not submitted one. The sent-out date will be the first week of December.

**CARE Fund**

Allen reported on the CARE funds for fiscal year July 1, 2012, through June 30, 2013. Luise Laurie, a Chabot retiree, made a generous and substantial contribution to the CARE Fund.

Rheinheimer reported that an email was sent announcing that CARE Grant applications were available. To date no applications have been submitted. A discussion ensued on how to encourage faculty and staff to apply for funds. It was suggested that key groups on the campuses such as the Academic and Classified Senates, Chabot Las Positas Faculty Association and Service Employee International Union be notified. Furthermore she recommended that all board members get the word out. The new deadline is November 15, 2013.

A co-curricular fund will be set up at the Chabot College President's Office for the distribution of CARE Grant proceeds. Checks will be made out to the college instead of the applicant granted CARE funds. This will provide for fiscal control. A similar process will be set up with Las Positas College.

### **Las Positas Report**

A celebration for life for Tony Costello who recently passed away was held on August 31.

### **District Report**

A copy of the final adopted budget 2013-14 is now available.

### **Chabot Report**

No report was presented.

### **Social Activities Report**

A discussion ensued on whether to subsidize some of the cost of the January Reunion Luncheon.

**M/S/P (Threlfall/Allen) that the January CARE Annual Luncheon's cost remain at \$22.00 and that it be subsidized by \$3.00.**

### **Directors Report**

Barde reported that the CLPFA has new benefits that may affect retirees. Rhoan will investigate the CLPFA's retirement side letters and whether they affect retirees.

Christensen recommended that at the next CARE meeting that there be a discussion on the recruitment of new members. A letter with a brochure could be sent out to all new retirees.

### **Vice President Report**

No report was presented.

### **Presidents Report**

The board holiday luncheon will be held at Barde Zimmerling's home. She will email the board details of the luncheon.

### **OLD BUSINESS**

No old business was presented.

### **NEW BUSINESS**

No new business was presented.

**NEXT MEETING DATE**

The next board meeting will be held on January 25, 2014, at the CARE Annual Luncheon at the San Ramon Country Club.

**ADJOURNMENT**

The meeting adjourned at 12:57 p.m.

Respectfully Submitted

Rachel Maldonado Aziminia