

**Chabot Las Positas Association of Retired Employees
Board Meeting
October 12, 2015**

MINUTES

Present: Dick Albert, Helen Bridge, Gay Conner, Tom Gerrits, Rachel Maldonado Aziminia, Joanne Neu, Irene Plunkett, Dee Roshong, Art Tenbrink, Bill Threlfall, Sharon Trethan, Bob Wiseman;

Absent: Shanon Christiansen, Art Larson (emeritus), Don Nilson, Chet Rhoan

CALL TO ORDER

Bridge called the meeting to order at 11:10 a.m.

APPROVAL OF MINUTES

M/S/P (Threlfall/Neu) to approve the July 22, 2015, minutes with the following correction, change from Ruth Goldman to Esther Goldberg.

NEWSLETTER

Threlfall distributed and reviewed the newsletter assignments, Albert has completed his biographical statement. Threlfall reviewed articles needed for the newsletter: information on the annual January CARE reunion, one to be written by Rhoan, one on donations to the CARE funds, and a possible article on the memorial for Dr. Barbara Mertes. These are due by the first or second week of November.

TREASURER'S REPORT

Trethan distributed and reported on the Treasurer's Report. CARE picked up four lifetime members.

ACTIVITIES REPORT

Conner reported that the CARE Annual Reunion will be held on Saturday, January 23, 2016, at the San Ramon Country Club. The program was reviewed; it will open with a no host bar at 11 a.m., lunch will be served at 12:45 p.m. and the meeting will begin at 11:45 a.m. The cost of the lunch will be \$22.00. Each board member will contribute two or three gifts. Gerrits will be responsible for selecting gifts that will be covered by CARE funds. Wiseman will provide his audio equipment, Bridge will be responsible for the projector and laptop, and Connor will check with the San Ramon Country Club to see if they will provide the screen. Neu will assist Connor with her responsibilities as the chair of the activities committee.

CHABOT LIAISON REPORT

Plunkett reported that Chabot has a new Knowledge Garden created by the students of the Passion and Purpose program, that the Learning Connection facilities in Building 100 is now complete, and that Librarian Norman Buchwald will troubleshoot any problems with the library connection. She reported on the accreditation exit report that she attended; the final report is due in January 2016.

LAS POSITAS LIAISON REPORT

Roshong agreed to write an article on Dr. Barbara Mertes for the newsletter.

DISTRICT LIAISON REPORT

No report.

COMMUNICATIONS DIRECTOR REPORT

Threlfall reported that the membership and directory remain stable at around 200. Approximately one half of the membership can be contacted by email.

ISSUES OR COMMENTS: DIRECTORS

Wiseman reported on the CARE fund resources that have remained stable since June 2015.

PRESIDENT'S REPORT

Bridge reported that Rhoan is back in the hospital, that Linda Barde-Zimmerling is now living in Texas but will remain a CARE Director-at-Large, and that it would be nice to have CARE representation at Dr. Mertes memorial. This is her last meeting as President and she appreciates all the new members to the CARE Board.

VICE PRESIDENT'S REPORT

Tenbrink read his remarks on Dr. Mertes and Bridge will read his remarks at the memorial that will be held on Tuesday, October 20, 2015, at Las Positas College, Room 1726 from 3:00 to 5:00 p.m.

GRANT COMMITTEE REPORT

Threlfall reported on the publicity of the CARE grants. He worked with the new Director of Public Relations, Guisselle Nuñez, who emailed the two campuses and district announcing the CARE grants. He discussed the report he completed on CARE and that Bridge presented it to the Board of Trustees meeting. He recommended that annual updates on the CARE grants should be provided to the Board of Trustees. He also sent letters to the Deans and department heads requesting that they advertise the CARE grants at their next staff meetings.

DATE OF NEXT MEETING

The next meeting will be held on Monday, December 14, 2016, at 11:30 a.m. at President Bridge's home.

ADJOURNMENT

The meeting adjourned at 12:45 p.m.

Respectfully Submitted
Rachel Maldonado Aziminia