

**Chabot Las Positas Association of Retired Employees
Board Meeting
October 4, 2018**

MINUTES

Present: Gay Connor, Tom Gerrits, Rachel Maldonado Aziminia,, JoAnne Neu, Wayne Phillips, Irene Plunkett, Art Tenbrink, Bill Threlfall, Sharon Trethan

Absent: Don Nilson

Excused: Art Larson (emeritus)

WELCOME, CHECK-IN

Plunkett welcomed everyone back.

AGENDA REVIEW, ADDITIONS

Plunkett advised the board that she tried to create a full agenda and asked if there were any additions. Threlfall proposed that Plunkett send a letter to the interim Chancellor, Dr. Thomas M. Fallo, informing him about CARE and its service to the district. Dr. Fallo will serve until a new Chancellor is selected.

APPROVAL OF MINUTES

M/S/P to approve the July 19, 2018, minutes.

DISTRICT LIAISON

A consultant has been hired to review the Foundation's bylaws. A questionnaire has been sent out to each member of the Foundation committee. Trethan spoke to Clyde Allen, former chair of the committee, and encouraged him to provide feedback to the consultant because of his knowledge of the history of the Foundation and the lack of this knowledge by the newer members of the committee.

She met Vice Chancellor of Business Services Richard Gerhard who has replaced Lorenzo Legaspi. Threlfall thanked Trethan for her diligence in scrutinizing the Board of Trustees' agendas for issues concerning retirees.

TREASURER'S REPORT

Trethan distributed and reviewed the treasurer's report. CARE finances are healthy at this time.

WINTER 2018 NEWSLETTER CONTENT

Threlfall distributed a list of the contents of the Winter 2018 newsletter. He reviewed the standard newsletter items as well as other newsletter articles such as an interview with Christine Petro, CEO of Chabot Federal Credit Union; an appealing article about the annual reunion; an appeal for CARE Fund contributions; a reprint of an interview with the district benefit staff that is currently on the CARE website; and a blurb on Wayne Phillips as the newest member to the CARE board. The deadline for all submissions to Threlfall is November 9, 2018.

REUNION LUNCHEON COMMITTEE UPDATES

Gerrits reported that he and Connor contacted the San Ramon Golf Club and it wanted a \$10,000 deposit for a Saturday event. Therefore, the annual luncheon will be held on a Thursday because only a \$1,000 guarantee is required. Two dates were selected; the first choice is January 24, 2019, and the second choice is January 17. It will be a basic buffet luncheon with a chef-choice dessert. The cost of the luncheon will continue to be \$25. Gay will follow up with the caterer. The committee will investigate a possible speaker for the luncheon; it was suggested that David Everett from the Las Positas College's viticulture program may be a good choice.

Plunkett will send an invitation to the CFCU CEO Petro about the reunion luncheon and advised her that the invitation extends to a staff member of her choosing.

2018-2019 GRANTS UPDATES AND BOARD PRESENTATION

Threlfall reported on his presentation to the Board of Trustees about the CARE grants. He selects three grant winners to highlight along with their pictures. He reports that the grants are entirely supported by the contributions of district retirees and demonstrates the continued support of retirees to the institution. Plunkett thanked Threlfall for his presentation to the trustees to remind them of what CARE is doing for the district and the contribution its retirees

The District Public Information Officers will announce the availability of the 2018-19 grants the same way as last year. The deadline for submission of a proposal is November 12, 2018. Soon after deadline, the CARE grants committee members, Phillips, Tenbrink, Threlfall, and Trethan, will review the proposals and make a decision of the awardees. The grant checks will be delivered in early December.

NOMINATIONS FOR 2019 CARE BOARD OFFICERS

A discussion ensued on who will serve as officers on the 2019 CARE Board. The following agreed to serve: Gerrits as President; Phillips as Vice President; Maldonado Aziminia as Secretary; Trethan as Treasurer, District Liaison, and CARE Fund Manager; Connor, Neu, and Tenbrink as Activities Co-Directors; and Threlfall as CARE Grant Coordinator, Communications Director, and Newsletter Editor.

Furthermore, a discussion ensued on individuals contacted by the board. Gerrits spoke to Mark Smythe who he is interested but could not make it to the meeting today because he has another commitment on the first Thursday of each month. Threlfall expressed a concern that the board does not have much of a footprint from LPC. Gerrits recommended that Tenbrink contact Sylvia Rodriguez from LPC. If by January 2019 the board has not identified liaisons for Chabot and LPC, the new retirees will be notified of these openings. The openings could be mentioned in the newsletter with Plunkett as the contact person. Plunkett reminded the board to continue contacting possible retirees and to encourage them to become involved with CARE

GOOD OF THE ORDER

Gerrits is looking into name badges for the board members. Phillips offered to prepare the name badges; Gerrits would provide him with the CARE logo. He will have a report at the next meeting.

NEXT MEETING

The next meeting will be on December 13, 2018, at 11:30 a.m. at Frankie, Johnnie and Luigi Too! Restaurant located in Dublin.

Respectfully Submitted
Rachel Maldonado Aziminia